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4 EVERLINE WILLIAMS,
5 Plaintiff,
6 v.
7 REDWOOD TOXICOLOGY
8 LABORATORY,
9 Defendant.

10 Case No. 21-cv-04501-HSG
11 **ORDER SETTING CASE
12 MANAGEMENT CONFERENCE**

13 The Court **SETS** a case management conference on June 21, 2022, at 1:30 p.m. The
14 conference will be held by Zoom Webinar. All parties must call in fifteen minutes before the
15 hearing to test internet, video, and audio capabilities, and may access the Zoom Webinar by using
16 the following link and information: <https://uscourts.zoomgov.com/j/1615276214?pwd=UjhNK2plNkg1dm10d3hpZ2VUcnBYdz09>

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18 • Meeting ID: 161 527 6214;
19 • Passcode: 244257.¹

20 To be clear, Ms. Williams shall appear at the case management conference either (1)
21 having retained substitute counsel and executed a substitution of counsel form signed by current
22 and new counsel; or (2) prepared to represent herself. Plaintiff's current counsel, Ms. Varlack, is
23 directed to forward this Order immediately to Ms. Williams via electronic mail, and to make best

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25 ¹ Persons granted remote access to court proceedings are reminded of the general prohibition
26 against photographing, recording, and rebroadcasting of court proceedings (including those held
27 by telephone or videoconference). See General Order 58 at Paragraph III. Any recording of a
28 court proceeding held by video or teleconference, including "screen-shots" or other visual copying
of a hearing, is absolutely prohibited. Violation of these prohibitions may result in sanctions,
including removal of court-issued media credentials, restricted entry to future hearings, or any
other sanctions deemed necessary by the court.

1 efforts to convey the substance of the Order to her, including the requirement that Ms. Williams
2 appear at the Case Management Conference via Zoom. Ms. Varlack must also appear at the case
3 management conference unless a substitution of counsel form has been filed before then.

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5 **IT IS SO ORDERED.**

6 Dated: 6/15/2022

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8 HAYWOOD S. GILLIAM, JR.
9 United States District Judge

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